



Student Union of the University of Eastern Finland
Representative Council Meeting 1/2022
Agenda
24 February 2022

AGENDA

Representative Council Meeting 1/2022

Date: 24 February, 2022 at 5 p.m.

Place: Joensuu: room M100
Kuopio: room SN200

In accordance with subsection 1 of section 2 of the Rules of Procedure of the Representative Council: *'A Representative Council member, who is unable to participate in a Representative Council meeting, shall invite a deputy member from the same electoral alliance where they have been elected into the Representative Council, to participate instead. Attendance of deputy members shall be stated at the beginning of each meeting.'*

Welcome!

AGENDA

§1 Opening the meeting

The Representative Council's Chairperson Emilia Honkanen opens the meeting.

§2 Stating legality and quorum

Matter: In accordance with section 11 of the Rules of the Student Union, *'The notice of Representative Council meeting shall be sent or delivered otherwise in writing or electronically at least seven (7) days before the meeting, for all ordinary members and for the number of deputy members, which the Representative*



Council has decided in its organisational meeting. In addition, on the official bulletin boards of the Student Union shall be informed about the meeting.'

In accordance with section 12 of the Rules of the Student Union, 'The Representative Council shall have a quorum when half of the Representative Council members, including the Chairperson of the Representative Council or either of the Vice Chairpersons, are attending, and the notice of meeting has been delivered in accordance with subsection 2 of section 11 of these Rules.'

The notice of the meeting was published on the 17th of February, 2022, on the Student Union's official bulletin board and sent to all Representative Council members via the mailing list.

Motion: The meeting is stated legally convened and to have a quorum.

Decision:

§3 Changes to the composition of the Representative Council

Matter: The following changes are made to the composition of the Representative Council:

- Matti Karhunen (Deeku) is a member of ISYY's Executive Board and cannot therefore act as a member of the Representative Council. He will be replaced by Joonas Pänkäläinen (Deeku).
- Pauliina Ryökäs (FaBio) is a member of ISYY's Executive Board and cannot therefore act as a deputy member of the Representative Council.
- Jimi Virkkala (FaBio) is a member of ISYY's Executive Board and cannot therefore act as a deputy member of the Representative Council.
- Ville-Pekka Timonen (Itä-Suomen Vihreä Vasemmisto/Green Left of Eastern Finland) is a member of ISYY's Executive Board and cannot therefore act as a member of the Representative Council. He will be replaced by Antti Saarelainen (Itä-Suomen Vihreä Vasemmisto/Green Left of Eastern Finland).
- Saara Myllynen (Kylterit) is a member of ISYY's Executive Board and cannot therefore act as a deputy member of the Representative Council.



- Eetu Hyvönen (Kylterit) is a member of ISYY's Executive Board and cannot therefore act as a deputy member of the Representative Council.
- Laura Kangasoja (Opiskelevat kokoomulaiset) is a member of ISYY's Executive Board and cannot therefore act as a member of the Representative Council.
- Sami Tanskanen (Vihreät) is a member of ISYY's Executive Board and cannot therefore act as a deputy member of the Representative Council.
- Niklas Leinonen (Keskeiset) is ISYY's employee työntekijäksi and cannot therefore act as a deputy member of the Representative Council as long as work's in ISYY.

§4 Electing examiners of the minutes and tellers

Matter: In accordance with section 19 of the Rules of the Student Union, *'Minutes shall be kept at the Representative Council meetings. The minutes shall be examined and accepted by two (2) examiners of the minutes who are elected by the meeting and who must be Representative Council members. Minutes shall be verified by the Chairperson and the Secretary of the Meeting.'*

In accordance with section 20 of the Rules of the Student Union, *'In a Representative Council meeting, every Representative Council member entitled to vote shall have one vote, and the right to vote is personal. Votes of the Representative Council meeting shall be counted by two (2) tellers who are elected amongst and by the Representative Council.'*

Motion: Two examiners of the minutes and two tellers are elected.

Examiners of the minutes:

Tuomas Karikorpi (Vihreät) and Miro Helminen (Kylterit)

Tellers:

Samir Moniruzzaman (Deeku) and Inka Rantamäki (FaBio)

Sauli Löllö (Opiskelevat kokoomuslaiset) and Teemu Toivonen (Keskeiset)

Decision:



§5 Accepting the agenda as the rules of procedure

Matter: In accordance with section 15 of the Rules of the Student Union, *'The Chairperson of the Representative Council shall prepare the agenda of the Representative Council meeting and may use assistance of the Secretary General in this task. The motions of the Chairperson of the Representative Council, the Executive Board and Committees operating under the Representative Council are being considered in the Representative Council meeting, in addition to matters which have been demanded on the agenda on the grounds of subsection 2 of section 15.*

The Representative Council may take a matter that was not included in the notice of the meeting into consideration by a two-thirds (2/3) majority vote. However, this is not possible if the decision requires a qualified majority in order to be legitimate.'

Motion: The agenda is accepted as the rules of procedure of the meeting.

Decision:

§6 Electing observers to monitor equality

Matter: In the Student Union's Action Plan for 2021, the Representative Council ruled that there must be equality observers present in the Representative Council's meetings.

Motion: Roosa Ylikoski and Arttu Leppäkynnäs are nominated as equality observers.

Decision:

§7 Notices

Matter:

1. Upcoming events and important dates
2. News from the offices
3. News from committees



4. For information: Working groups established by the Executive Board. The Executive Board set up a working group for 2022 to draft a new document to replace ISYY's current corporate cooperation document. The event producer is appointed to this working group as a staff representative. The Executive Board has also appointed Eetu Hyvönen (chair) and Sonja Soinne to the working group.
5. The Executive Board established a working group for 2022 to look into the possibility of establishing a foundation in accordance with the Action Plan, to define the purpose and goals of the foundation and to set the schedule. Specialist for Interest Advocacy Pekka Koivaara was appointed to this working group as a staff representative. The Executive Board appointed Sami Tanskanen (chair), Jimi Virkkala, Eetu Hyvönen, Emilia Honkanen, Vesa Janhunen and Alekski Kinnunen to the working group. The working group will submit a proposal to the Executive Board by 31 March regarding the purpose and goals of the foundation, as well as a proposal to the Finance Committee regarding the budget required by the foundation.
6. The Executive Board has set up a working group for 2022 for the planning and organisation of career events. The persons appointed to the working group as staff representatives are the Secretary General, the Event Producer, the Coordinator of International Affairs and the Coordinator of International Affairs and Administration. The Executive Board also appointed Pauliina Ryökäs (chair) and Kaisa Rautiainen to the working group from among its members.
7. For information: Simo has been elected as the chair of the Council for Chairpersons in Joensuu
8. The SILLAT project will continue in 2022–2023
9. Council groups' operating budget guidelines, appendix 7
10. News and updates from the Executive Board
In accordance with section 31 of the Rules of the Student Union, the duties of the Executive Board are *'11) to give a report regarding its activities during the time between meetings of the Representative Council, and annually a report regarding the activities of the Student Union, to the Representative Council'*.

Motion: Entered in the minutes for information.

Decision:



§8 Remuneration paid to the presiding officers of the Representative Council in 2022

Matter: In the past, the presiding officers of the Representative Council of the Student Union have received remuneration. In accordance with section 51 of the Rules of the Student Union, *'Elected officials of the Student Union may receive remuneration from their duties. The Representative Council shall decide the remunerations of the Representative Council's Chairpersons. The Executive Board shall decide on remunerations of other organs and elected officials.'* However, since the Chairperson of the Representative Council is incompetent to make a proposal on the matter due to the likelihood of bias, the proposal should be made by the Executive Board to the Representative Council.

Motion: The Executive Board proposes to the Representative Council that the Chairperson be paid EUR 1,000 per annum for performing their duties. The Vice Chairpersons are paid EUR 500 per annum each for performing their duties.

Decision:

§9 Selecting the auditors

Matter: According to section 54 of the Rules of the Student Union, 'The Representative Council shall elect an audit corporate body or two (2) auditors and for them, personal deputy auditors, to inspect accounts and administration of the accounting period'. KPMG Oy Ab has been the Student Union's audit company for several years. Cooperation with KPMG has gone well.

Motion: The Executive Board proposes to the Representative Council that KPMG Oy Ab/Jere Niskanen be chosen as the Student Union's auditor for the accounting period 2022.

Decision:

§10 Electing the Rules Committee for the term 2022-2023



Matter: In accordance with section 24 of the Rules of the Student Union, 'The Representative Council shall elect the Rules Committee amongst its members. Into the Rules Committee shall be elected representatives from as many Representative Council groups as possible. Into the Committee shall be elected at least six (6) and at the most eight (8) members and if necessary, at the most four (4) deputy members in order. The Representative Council shall elect the Chairperson and the Vice Chairperson amongst the members of the Committee. The Rules Committee may invite experts to be heard.'

Motion: A minimum of six (6) and a maximum of eight (8) members, and, if necessary, up to four (4) deputy members will be elected from among the members of the Representative Council to the Rules Committee. The Chairperson and Vice Chairperson of the Rules Committee will be elected from among the Committee's members.

Decision:

§11 **Electing the Finance Committee for the term 2022–2023**

Matter: According to section 24a of the Rules of the Student Union, the Student Union has a Finance Committee for handling special financial matters. At the beginning of its term of office, the Representative Council elects at least four (4) and no more than six (6) members and up to four (4) deputy members to the Committee. The Executive Board also elects at least one (1) and no more than three (3) specialists as full members of the Finance Committee. The Representative Council elects the Chairperson of the Finance Committee from among the members of the Committee. The Finance Committee elects a Vice Chairperson from among its members. The members of the Finance Committee must be familiar with financial matters and interested in economy.

Motion: A minimum of four (4) and a maximum of six (6) members, and, if necessary, up to four (4) deputy members will be elected from among the members of the Representative Council. The Representative Council will elect the Chairperson of the Finance Committee from among the members of the Committee.

Decision:



§12 Establishing other committees for the term 2020–2021 as deemed necessary by the Representative Council

Matter: According to section 25 of the Rules of the Student Union, *'The Representative Council may establish Committees for its term of office at the longest. The Representative Council shall define the duties of a Committee, its field of operation and its members, when establishing the Committee. A Committee may make motions for the Representative Council or the Executive Board, concerning matters belonging to its field of operation.'*

Motion: The Representative Council makes a decision on setting up committees that it deems necessary.

Decision:

§13 Electing the Representative Council's representatives to working groups established by the Executive Board

Matter: According to section 38 of the Rules of the Student Union, the Executive Board may establish and disband working groups as needed. The Executive Board defines the duties, scope and members of the working groups when establishing them. The Executive Board elects the members and, if necessary, the deputy members, of the working groups. If necessary, the Executive Board may change members of the working group in the middle of the term. Working groups can make proposals to the Executive Board on matters within their scope. The term of office of a working group can be indefinite.

1. ISYY's Equality Plan will remain in force until the end of 2022. The Executive Board has launched the update process and appointed a working group to do the preparations. The Equality Plan will be approved by the Representative Council. The purpose of the plan is to 'promote gender equality, non-discrimination, parity and physical and mental safety in ISYY, as well as in the organizations and clubs that operate in its domain. The Equality Plan is a document that guides the actions in ISYY. All operators of ISYY and staff members are required to commit to the Plan. The Executive Board of the Student Union of the University of Eastern Finland has accepted the Equality Plan in its meeting [on the] 10th October 2018, and



the Representative Council of the Student Union in its meeting [on the] 24th of October 2018. The Equality Plan is valid [for] years 2018–2022.’ (Excerpt from ISYY’s Equality Plan)

The shop steward and the health and safety representative were appointed to the working groups as staff representatives. The Executive Board appointed Matti Karhunen, Ville-Pekka Timonen and Laura Kangasoja from among its members to the working group. Ville-Pekka Timonen was appointed as the chair of the working group.

Motion: 1. The Executive Board proposes that the Representative Council elect 1–3 members to the working group.

Decision:

§14 Proposal to the Representative Council regarding the selection of delegates to SYL’s General Assembly, appendix 14

Matter: The General Assembly of SYL is organised once a year. In 2022, ISYY is entitled to 14 delegates on the basis of the number of members it has. ISYY may also appoint up to 14 deputy delegates. The number of delegates for 2023 has not yet been confirmed.

Motion: 1. The Executive Board proposes that the Representative Council approve the distribution of delegate seats in the General Assemblies of 2022 and 2023 in accordance with appendix 14.

2. The Executive Board proposes to the Representative Council that council groups should nominate their representatives for the 2022 General Assembly by 30 September 2022. Council groups will be reminded about the nominations at the beginning of September 2022. If council groups have not nominated their representatives, the Executive Board can appoint the remaining representatives.

3. The Executive Board proposes to the Representative Council that council groups should nominate their representatives for the 2023 General Assembly by 30 September 2023. Council groups will be reminded about the nominations at the beginning of September 2023. If council groups have not nominated their representatives, the Executive Board can appoint the remaining representatives.



Decision:

§15 The Secretary General's resignation

Matter: ISYY's Secretary General Sanna Heinonen handed in her notice of resignation on 7 February 2022. In accordance with section 46 of the Rules of the Student Union, *'The Student Union must have a Secretary General. If the Secretary General is permanently disqualified or unable to perform their duties, the Executive Board shall begin immediately preparations to fill the position of the Secretary General.'*

According to section 18 of the Rules of the Student Union, the duties of the Representative Council are *'5) to elect and relieve of their duties the Secretary General of the Student Union'*.

Motion: The Executive Board proposes that the Representative Council confirm the resignation of Secretary General Sanna Heinonen as of 4 March 2022 and release her from her duties.

Decision:

§16 Application and selection process of the Secretary General

Matter: Secretary General Sanna Heinonen has resigned from the position of Secretary General to move on to new challenges on 4 March 2022. The application process for finding a new Secretary General should be opened, and decisions should be made on the application and recruitment schedule.

Motion: The Executive Board proposes the following recruitment procedure to the Representative Council:

1. The Executive Board has opened the application process for the period from 17 February to 20 March 2022 (until 11:59 p.m.). After this, the applications will be handed over to the Executive Board. The Executive Board will then read the applications. The Secretary General's deputy, a staff representative and the Chairperson of the Representative Council will



be invited to select, together with the Executive Board, the applicants who will be invited for interviews.

2. The interviewees will be selected and the interview dates will be announced in the Executive Board's meeting on 24 March. Three to five of the best applicants will be invited to be interviewed based on their applications.

3. The Executive Board and the Chairperson of the Representative Council will interview the candidates on 26 March in Joensuu, and members of the Representative Council will be allowed to observe the interviews. After the application period has ended, the applications and CVs will be made available to the members of the Executive Board at ISYY's offices.

4. On the meeting of 31 March, the Executive Board will make a proposal on their first and second choice for the position to submit to the Representative Council.

5. The new Secretary General will be elected in the Representative Council's meeting on 7 April.

Decision:

§17 Item 17 Other business

Matter: According to section 16 of the Rules of the Student Union, *'Representative Council members may make requested motions for action in a Representative Council meeting. The Representative Council accepting a requested motion for action, the Executive Board shall take measures, in the limits of its jurisdiction, required by the requested motion for action, within 30 days. The Executive Board shall inform, in reasonable time, the Representative Council about the measures made in consequence of the requested motion for action.'*

Motion: Any other business is discussed.

Decision:

§18 Item 18 Closing the meeting



Chairperson closed the meeting at

Emilia Honkanen
Chairperson

Sanna Heinonen
Secretary General