

Student Union of the University of Eastern Finland

Representative Council Meeting 2/2022

Agenda

7 April 2022

AGENDA

Representative Council Meeting 2/2022

Date: 7 April 2022 at 5 p.m.

Place: Joensuu: AU100

Kuopio: SN200

In accordance with subsection 1 of section 2 of the Rules of Procedure of the Representative Council: *'A Representative Council member, who is unable to participate in a Representative Council meeting, shall invite a deputy member from the same electoral alliance where they have been elected into the Representative Council, to participate instead. Attendance of deputy members shall be stated at the beginning of each meeting.'*

Welcome!

AGENDA

§1 **Opening the meeting**

The Representative Council's Chairperson Emilia Honkanen opens the meeting.

§2 **Stating legitimacy and quorum**

Matter: In accordance with section 11 of the Rules of the Student Union, *'The notice of Representative Council meeting shall be sent or delivered otherwise in writing or electronically at least seven (7) days before the meeting, for all ordinary members and for the number of deputy members, which the Representative Council has decided in its organisational meeting. In addition, on the official bulletin boards of the Student Union shall be informed about the meeting.'*

In accordance with section 12 of the Rules of the Student Union, *'The Representative Council shall have a quorum when half of the Representative*



Council members, including the Chairperson of the Representative Council or either of the Vice Chairpersons, are attending, and the notice of meeting has been delivered in accordance with subsection 2 of section 11 of these Rules.'

The notice of the meeting was published on 31 March 2022, on the Student Union's official bulletin board and sent to all Representative Council members via the mailing list.

Motion: The meeting is stated to have been legally convened and to have a quorum.

Decision:

§3 Changes to the composition of the Representative Council

Matter: No changes to the composition of the Representative Council.

Motion: The item is noted down for information.

Decision:

§4 Electing examiners of the minutes and tellers

Matter: In accordance with section 19 of the Rules of the Student Union, *'Minutes shall be kept at the Representative Council meetings. The minutes shall be examined and accepted by two (2) examiners of the minutes who are elected by the meeting and who must be Representative Council members. Minutes shall be verified by the Chairperson and the Secretary of the Meeting.'*

In accordance with section 20 of the Rules of the Student Union, *'In a Representative Council meeting, every Representative Council member entitled to vote shall have one vote, and the right to vote is personal. Votes of the Representative Council meeting shall be counted by two (2) tellers who are elected amongst and by the Representative Council.'*

Motion: Two examiners of the minutes and two tellers are elected.

Persons nominated as examiners of the minutes:



Marko Koskelo (Opiskelijoiden etu) and Saija Kalliomäki (Savilahden sivistyneet)

Persons nominated as tellers:

Tino Sarkamies-Uutela (ISYYn Demariopiskelijat), Matias Pelkonen (Vihreät), Nico Virtanen (FaBio) and Miika Hiltunen (Kylterit)

Decision:

§5 Accepting the agenda as the rules of procedure

Matter: In accordance with section 15 of the Rules of the Student Union, *'The Chairperson of the Representative Council shall prepare the agenda of the Representative Council meeting and may use assistance of the Secretary General in this task. The motions of the Chairperson of the Representative Council, the Executive Board and Committees operating under the Representative Council are being considered in the Representative Council meeting, in addition to matters which have been demanded on the agenda on the grounds of subsection 2 of section 15.*

The Representative Council may take a matter that was not included in the notice of the meeting into consideration by a two-thirds (2/3) majority vote. However, this is not possible if the decision requires a qualified majority in order to be legitimate.'

Motion: The agenda is accepted as the rules of procedure of the meeting.

Decision:

§6 Electing observers to monitor equality

Matter: In the Student Union's Action Plan for 2022, the Representative Council ruled that there must be equality observers present in the Representative Council's meetings.

Motion: Roosa Ylikoski and Wilma Poutanen are nominated as equality observers.



Decision:

§7 Notices

Matter:

1. Upcoming events and important dates
2. News from the offices
3. News from committees
4. News and updates from the Executive Board

In accordance with section 31 of the Rules of the Student Union, it is the duty of the Executive Board *'to give a report regarding its activities during the time between meetings of the Representative Council, and annually a report regarding the activities of the Student Union, to the Representative Council'*.

Motion: The informational items are noted down for information.

Decision:

§8 ISYY's annual report 2021, appendix 8

Matter: ISYY's annual report for the financial year 1 January 2021–31 December 2021, see appendix 8.

In accordance with section 31 of the Rules of the Student Union of the University of Eastern Finland, it is the duty of the Executive Board *'to give a report regarding its activities during the time between meetings of the Representative Council, and annually a report regarding the activities of the Student Union, to the Representative Council'*.

Motion: The Executive Board presents the annual report for the financial year 1 January 2021–31 December 2021 to the Representative Council. The annual report is provided for information. Appendix 8.

Decision:



§9 Approving the Student Union's financial statements for the financial year 01/01/2021–31/12/2021, appendix 9

Matter: The financial statements of the Student Union of the University of Eastern Finland for the year 2021 are ready. According to section 31 of the Rules of the Student Union, it is the Executive Board's duty 'to prepare the budget, action plan and financial statement[s] for the Representative Council'. See appendix 9 for the financial statements.

Motion: The Executive Board presents the financial statements for the period 1 January 2021–31 December 2021 to the Representative Council for approval. Appendix 9.

Decision:

§10 Auditor's report and granting discharge from liability for the accounts, appendix 10

Matter: According to section 18 of the Rules of the Student Union, it is the duty of the Representative Council 'to decide on accepting the financial statement[s] of the Student Union and granting discharge from liability for the accountable'. Provided that the Representative Council approves the financial statements provided in section 9, the financial statements can be declared to have been audited and approved. See appendix 10 for the auditor's report.

Motion: Granting discharge from liability for the accounts to the accountable parties for the period from 1 January 2021 to 31 December 2021.

Decision:

§11 Application and selection process of the Secretary General

Matter: Secretary General Sanna Heinonen resigned from the position of Secretary General to move on to new challenges as of 4 March 2022. The application period for the Secretary General's position was open from 17 February to 20 March 2022. Seven applications were received by this deadline. The recruitment team held a meeting on 21 March 2022 to discuss the application situation. The recruitment team proposed to the Executive



Board to extend the application period, taking the applications that were submitted by the original deadline into consideration in the application process.

Motion: The Executive Board proposes the following recruitment procedure to the Representative Council:

1. The Executive Board continues the call for applications for the Secretary General's position until 18 April 2022 at 23.59, after which the applications will be made available to the recruitment team for assessment. The recruitment team consists of the Executive Board, the Chair of the Representative Council, the acting Secretary General, and a staff representative.
2. The interviewees will be selected in the Executive Board's meeting on 21 April. Three to five of the best applicants will be invited for an interview based on their applications.
3. The Executive Board and the Chairperson of the Representative Council will interview the candidates on 7 May in Joensuu, and members of the Representative Council will be allowed to observe the interviews. After the application period has ended, the applications and CVs will be made available to the members of the Executive Board at ISYY's offices.
4. In its meeting on 12 May, the Executive Board will make a proposal on their first and second choice for the position to be submitted to the Representative Council.
5. The new Secretary General will be elected in the Representative Council's meeting on 19 May.

Decision:

§12 INTERCULTURAL COMMITTEE AND ELECTION OF DEPUTY MEMBERS

Matter: In its meeting 1/2022, the Representative Council decided to establish the Intercultural Committee and to elect four (4) deputy members for this committee. One (1) deputy member was elected in that meeting, and it was



decided that the rest of the committee's deputy members would be elected in the next meeting.

Motion: Three (3) deputy members are elected to the committee.

Decision:

§13 Other business

Matter: According to section 16 of the Rules of the Student Union, *'Representative Council members may make requested motions for action in a Representative Council meeting. The Representative Council accepting a requested motion for action, the Executive Board shall take measures, in the limits of its jurisdiction, required by the requested motion for action, within 30 days. The Executive Board shall inform, in reasonable time, the Representative Council about the measures made in consequence of the requested motion for action.'*

Motion: Any other business is discussed.

Decision:

§14 Closing the meeting

The Chairperson closed the meeting at

Emilia Honkanen

Chairperson of the Representative
Council

Hannele Mirola

Secretary General