

AGENDA

Representative Council Meeting 3/2021

Date: 20th of May 2021 at 5pm

Place: Joensuu: AU111, AU102
Kuopio: SN200, SN201

In accordance with subsection 1 of section 2 of the Rules of Procedure of the Representative Council: *'A Representative Council member, who is unable to participate in a Representative Council meeting, shall invite a deputy member from the same electoral alliance where they have been elected into the Representative Council, to participate instead. Attendance of deputy members shall be stated at the beginning of each meeting.'*

Welcome!

AGENDA

1. § Item 1 Opening the meeting

Chairperson of the Representative Council Ella Partanen opens the meeting at

2. § Item 2 Stating legality and quorum

Matter: In accordance with section 11 of the Rules of the Student Union: *'The notice of Representative Council meeting shall be sent or delivered otherwise in writing or electronically at least seven (7) days before the meeting, for all ordinary members and for the number of deputy members, which the Representative Council has decided in its organisational meeting. In addition, on the official bulletin boards of the Student Union shall be informed about the meeting.'*

In accordance with section 12 of the Rules of the Student Union: *'The Representative Council shall have a quorum when half of the Representative Council members, including the Chairperson of the Representative Council or either of the Vice Chairpersons, are attending, and the notice of meeting has been delivered in accordance with subsection 2 of section 11 of these Rules.'*



The notice of the meeting was given on the 12th of May 2021, via the official bulletin board of the Student Union and it was sent to everyone via the mailing list.

Motion: The meeting is stated legally convened and to have a quorum.

Decision:

3. § **Item 3 Electing examiners of the minutes and tellers**

Matter: In accordance with section 19 of the Rules of the Student Union: *'Minutes shall be kept at the Representative Council meetings. The minutes shall be examined and accepted by two (2) examiners of the minutes who are elected by the meeting and who must be Representative Council members. Minutes shall be verified by the Chairperson and the Secretary of the Meeting.'*

In accordance with section 20 of the Rules of the Student Union: *'In a Representative Council meeting, every Representative Council member entitled to vote shall have one vote, and the right to vote is personal. Votes of the Representative Council meeting shall be counted by two (2) tellers who are elected amongst and by the Representative Council.'*

Motion: Two examiners of the minutes and four tellers are elected.

The proposed examiners of the minutes:

Ville-Petteri Kujansuu (Opiskelijoiden etu - The Students' Interest)

Roosa Ylikoski (Iviva)

The proposed tellers:

Carita Korhonen (Kokoomus)

Mikael Suontausta (Puolueettomat)

Yasmin Ayyoubi (Vihreät)

Jessica Sonko (FaBio)

Decision:

4. § **Item 4 Accepting the agenda as the rules of procedure**



Matter: In accordance with section 15 of the Rules of the Student Union: *'The Chairperson of the Representative Council shall prepare the agenda of the Representative Council meeting and may use assistance of the Secretary General in this task. The motions of the Chairperson of the Representative Council, the Executive Board and Committees operating under the Representative Council are being considered in the Representative Council meeting, in addition to matters which have been demanded on the agenda on the grounds of subsection 2 of section 15.*

The Representative Council may take a matter that was not included in the notice of the meeting into consideration by a two-thirds (2/3) majority vote. However, this is not possible if the decision requires a qualified majority in order to be legitimate.'

Motion: The agenda is accepted as the rules of procedure of the meeting.

Decision:

5. § Item 5 Electing parity observers

Matter: In their action plan for the year 2021, the Representative Council have decided that designated parity observers shall be present during the Representative Council meetings.

Motion: It is proposed that Riku Kiviluoto and Salli Kosonen act as parity observers during the meeting.

Decision:

6. § Item 6 Notices, APPENDICES 6.1 & 6.2

Matter:

1. Upcoming events and dates to take into consideration
2. News and updates of the ISYY offices
3. News of the Committees
4. The Executive Board's responses to the proposed resolutions presented by the Representative Council, APPENDICES 6.1 and 6.2
5. News and updates of the Executive Board
In accordance with section 31 of the Rules of the Student Union, duties of the Executive Board are: *'11) to give a report regarding its activities during the time between meetings of the Representative Council, and annually a report regarding the activities of the Student Union, to the Representative Council'.*



Motion: Entered in the minutes for information.

Decision:

7. § Item 7 Electing the student representatives in administration – preliminary discussion

Matter: In accordance with section 46 the Universities Act (558/2009) it is the statutory duty of the Student Union to nominate student representatives to the administrative bodies of the university referred to in Chapter 3. At the University of Eastern Finland, these include the UEF Board, University Collegiate Body as well as the Faculty Councils of the Philosophical Faculty, Faculty of Social Sciences and Business Studies, Faculty of Science and Forestry and Faculty of Health Sciences.

The election of student representatives to the administrative bodies of UEF means that ISYY is exercising public authority as referred to in section 56 of the Rules of the Student Union and therefore ISYY is obliged to comply with the regulations specified in the Administrative Procedure Act (434/2003).

In accordance with section 18 of the Rules of the Student Union it is the duty of the Representative Council to elect the student representatives to the University Collegiate Body, the UEF Board and Faculty Councils in the beginning of their terms of office, from a proposal of the Executive Board of the Student Union. At their meetings 15/2021 and 16/2021, the Executive Board appointed a working group to prepare for the selection of the student representatives. The working group consists of Mikko Aaltonen, the Academic and Social Affairs Specialist of ISYY, as well as Sami Tanskanen, Vesa Janhunen and Jenni Kortelainen, who are members of the Executive Board.

The following schedule is proposed in order to ensure that the aforementioned conditions are met:

Spring 2021: Preliminary discussion during a Representative Council meeting with an opportunity to complement the working group with a member of the Representative Council (if applicable)

13th of September 2021: The application period to the UEF Board, University Collegiate Body and Faculty Councils begins.

27th of September 2021 at 12noon: The application period ends



Between the 28th of September and the 1st of October 2021: Interviews (if applicable)

Between the 4th and the 6th of October: A meeting of the Executive Board, during which a proposal to the Representative Council is drafted

6th of October (at the latest): The notice of the Representative Council Meeting is to be sent

13th of October (at the latest): Representative Council Meeting

Autumn 2021: The University Collegiate Body approves the new members of the UEF Board.

Motion: The Executive Board propose to the Representative Council that:

The Representative Council have a preliminary discussion regarding the selection method of the student representatives in administration and the application criteria the candidates are required to meet.

The Representative Council elect one to two representatives to the working group preparing the selection of student representatives in administration.

The Representative Council are given a briefing regarding the schedule of the selection process by the working group (Executive Board meeting 15/2021).

It is entered in the minutes that the Representative Council have received the schedule of the selection process.

Decision:

8. § Item 8 Supplementary budget proposal to the Representative Council

Matter: In accordance with subsection 6 of section 18 of the Rules of the Student Union, it is the duty of the Representative Council to *'accept the action plan and the budget of the Student Union and if necessary, to accept supplementary budgets and to confirm the business budgets'*.

At their meeting 1/2021 on the 25th of February 2021, the Representative Council granted 30,000 euros for the renovation of the shower and sauna area of Suvas. At their meeting 1/2021 on the 25th of February 2021, the Representative Council



made the decision to renovate the shower and sauna area of the Suvas rental facilities, owned by ISYY and located in Joensuu (Kiinteistö Oy Tori-Suvanto). During the renovation it was discovered that any vapour barriers that were installed during the construction of the building have reached the end of their useful life, due to which it was necessary to:

- completely remove the flooring from the shower and sauna area
- replace the soil underneath to type that permeates water
- add a new vapour barrier.

The changing room does not have a floor drain at the moment, but it is deemed necessary due to excess water build-up in the room. When many people use the sauna and shower area at the same time the water from the shower room carries into the changing room, but due to the lack of proper drainage, the water has nowhere to go and is left sitting until it evaporates. Therefore, installing a floor drain in the changing room is justifiable. Since the flooring from the shower and sauna area has been removed during the ongoing renovations and the plumbing system can be easily accessed, it is economically advantageous to install a floor drain in the changing room at the same time. By doing this the Student Union is able to prevent potential water damage to the structure of the building in future, which can be seen as responsible property management. The installation of the floor drain involves removing the existing flooring as well as installation of plumbing, underfloor heating and new floor tiling. The estimated cost of the renovation is approximately 11,000 euros.

In accordance with section 4 of the Finances Regulations of the Student Union, '(t)he Executive Board may perform a payment exceeding the appropriation reserved for the budget in an urgent matter, and in case the matter can be deemed to be in accordance with the collective interest of the Student Union. A justified proposal from this sort of exceeding shall be made for the Representative Council in the next Representative Council meeting.'

In accordance with subsection 14 of section 31 of the Rules of the Student Union, it is the duty of the Executive Board to be in charge of the Student Union's administration, finance, estate, and management of Student Union's finances and to supervise actions of the officials taking care of the financial management.

A tenant of ISYY has approached the Student Union with a request for rent relief, as their business has been heavily affected by the continued situation with the coronavirus (COVID-19). A year ago, another tenant of ISYY was granted two rent-free months due to financial problems caused by COVID-19, and therefore it is justifiable to grant temporary rent relief to the tenant in question as well.



In accordance with section 4 of the Finances Regulations of the Student Union, '(t)he Executive Board may perform a payment exceeding the appropriation reserved for the budget in an urgent matter, and in case the matter can be deemed to be in accordance with the collective interest of the Student Union. A justified proposal from this sort of exceeding shall be made for the Representative Council in the next Representative Council meeting.'

At their meeting 2/2021, the Representative Council approved a proposed resolution according to which the Representative Council obliges the Executive Board to have at least one third of ISYY's ice skates sharpened and to purchase blade guards to at least some of them. In addition, the Executive Board was to inspect the overall condition of the sports equipment owned by ISYY and identify whether there is a need to acquire new pieces of equipment, such as sleds. The Executive Board was also obliged to draw up a plan for the year-round care and maintenance of the equipment.

Together with the ISYY staff, the Executive Board have inspected the sports equipment, drawn up a maintenance plan to be carried out during 2021 and compiled a list of new sports equipment to be purchased. In addition, a year-round plan for the care and maintenance of the sports equipment has been drafted. In future, the costs of maintaining the equipment will be included in the ISYY budget.

During the inspection it was concluded that all of the ice skates require sharpening and most of them lack blade guards. In addition, it was noted that although ice skates and badminton rackets have proven to be very popular in Joensuu, there are none available for the members to borrow in Kuopio at the moment.

Motion: The Executive Board propose that the Representative Council approve the following supplementary budget proposal:

1. 4,000 euros that has been left over from the budget for the renovation of the Suvas sauna and shower area is allocated to the installation of a new floor drain in the changing room. An additional 7,000 euros is allocated to enable the renovation of the Suvas changing room.
2. A temporary rent relief is granted to a tenant of ISYY, the cost impact of which is -3,011.97 euros.
3. A supplementary budget of 2,250 euros for 2021 is allocated to cover the costs of the care and maintenance of the sports equipment owned by ISYY. APPENDIX 10.

Decision:

9.5 Item 9 Draft investment strategy of ISYY, APPENDIX 11



Matter: The Finance Committee have prepared a draft investment strategy. The draft has been made available for the Representative Council to comment on, and the comments received so far have been taken into account in the draft. The Finance Committee propose that the investment strategy outlined in APPENDIX 11 is discussed by the Executive Board and later approved by the Representative Council.

In accordance with section 24 of the Rules of the Student Union, it is the duty of the Finance Committee to: 1. give recommendations, opinions and proposals relating to economic activities to the decision-making bodies of the Student Union (for example in relation to the budget, property or investments); 2. prepare amendments to the Finances Regulations, investment strategy and medium-term financial plans; 3. monitor the economic development of the Student Union and the factors affecting it and make recommendations for financial measures at least once a year; 4. deliver statements regarding significant financial decisions at the request of the Representative Council or the Executive Board; and 5. make recommendations for corporate governance in the management of the Student Union finances.

Motion: The Executive Board approve the investment strategy and propose it to the Representative Council for approval. APPENDIX 11.

Decision:

10. § Item 10 ISYY's Investments

Matter: The Student Union currently has 299,544.56 euros invested in the OP-Private Strategy 50 fund (book value / assets transferred to the OP-Private Strategy 50 fund)

The annual return of the fund has been:

3.2% in 2020,

3.6% in 2019,

-0.6% in 2018,

1.8% in 2017 (2% on average).

The market value of the fund on the 3rd of May 2021 was 417,752.51 euros, which means that the return for the entire investment period (12/2013–5/2021) has been 118,207.95 euros / 39.46%.

The Student Union currently has approximately 896,000 euros in liquid assets from the surplus of previous years.



In accordance with subsection 14 of section 31 of the Rules of the Student Union, it is the duty of the Executive Board to be in charge of the Student Union's administration, finance, estate, and management of Student Union's finances and to supervise actions of the officials taking care of the financial management.

In accordance with section 7 of the Finances Regulations of the Student Union 'The Representative Council shall exercise the highest decision-making authority of the Student Union and accept the budget and possible supplementary budgets. The Executive Board shall not essentially exceed expenditure items mentioned in the budget, unless urgency in accordance with section 4 is in question.'

Motion: The Executive Board propose that the Representative Council approve an additional investment of 80,000 euros.

Decision:

11. § Item 11 The financial review

Matter: The accounting records for the previous four months have been completed, and the Secretary General will give a review of the current financial situation.

Motion: It is entered in the minutes that the Representative Council have been given a financial review.

Decision:

12. § Item 12 Preliminary discussion on the documents related to the SYL General Assembly

Matter: The National Union of University Students in Finland (SYL), of which ISYY is a member, has announced a call for proposals before the publication of the official meeting documents of the SYL General Assembly. The call for proposals allows a student union that is a member of SYL to make proposals to the action plan of SYL for 2022 or propose changes to the current policy paper. Proposals can also be given in regards to what the Board of SYL should take into account in the preparation of General Assembly meeting documents. The proposals are to be submitted by the 23rd of May 2021 at 11:59 p.m.

Motion: The Executive Board propose to the Representative Council that:

The Representative Council have a preliminary discussion about the possibility of submitting a proposal regarding the 2021 Federal Assembly meeting documents before the deadline.



If it is deemed necessary by the the Representative Council, the Executive Board are authorised to submit a proposal regarding the 2021 Federal Assembly meeting documents on a subject or subjects that they view as essential.

Decision:

13. § Item 13 Any other business

Matter: In accordance with section 16 of the Rules of the Student Union: *'Representative Council members may present proposed resolutions in Representative Council meetings. If the Representative Council approves the proposed resolution, the Executive Board shall take action within its authority in response to the proposed resolution within 30 days. The Executive Board is obligated to inform the Representative Council of the actions that were taken in response to the proposed resolution within a reasonable timeframe.'*

Motion: Any other business is dealt with.

Decision:

14. § Item 14 Closing the meeting

Chairperson closed the meeting at

Ella Partanen
Chairperson of the Representative Council

Sanna Heinonen
Secretary General