

AGENDA

Representative Council Meeting 3 / 2017

Date: 29 Mar 2017 at 5:30 pm

Place: Kuopio SN201

Actual members of the Representative Council:

Adaam, Isaac	Lähteenmäki, Jarno
Anttalainen, Tommi	Mattila, Pyry
Gabbouj, Sami	Maunula, Juho-Pekka
Hentunen, Saana	Mertakorpi, Emma
Hietala, Heljä	Miettinen Ville
Hiltunen, Aleksi	Mäki, Jarno
Hiltunen, Tuomas	Mäkitalo, Maria
Huikuri, Teemu	O'Dell, Pekka
Hänninen, Roosa	Pulkka, Laura
Isoranta, Toivo	Rinta-Jouppi, Anton
Junkkari, Antti	Ristimäki, Pauliina
Järvinen, Jesse	Räisänen, Henna
Kamunen, Taneli	Saarelainen, Antti
Katajamäki, Ilari	Siirola, Olli
Kettunen, Noora	Sikiö, Juuso
Kurtti, Hanna	Sormunen, Henri
Kyyrönen, Paavo	Summanen, Rosa
Lampila, Iina	Vihonen, Sami
Lehtimäki, Karoliina	Zafar, Waqar

In accordance with subsection 1 of section 2 of the Representative Council's Rules of Procedure: 'A Representative Council member who is unable to participate in a Representative Council meeting shall call a vice member of the same electoral coalition to take one's place. The attendance of the vice members shall be noted at the start of each meeting.'

Welcome!

Pyry Mattila

Chairperson of the Representative Council

Anna-Kristiina Mikkonen

Meeting Secretary

AGENDA

Section 1 Calling the meeting to order

Chairperson of the Representative Council Pyry Mattila calls the meeting to order
at

Section 2 Declaring quorum and legality

Matter: In accordance with section 12 of the Rules of the Student Union: 'The agenda and the invitation to the Representative Council meeting shall be sent or delivered at least seven (7) days prior to the meeting to all actual Representative Council members and vice members, whose number the Representative Council decides in their organisational meeting. In addition, there must be a notice of the meeting on the Student Union's official notice board.'

The Representative Council decided at their organisational meeting that the meeting notices and attachments are sent out to the Representative Council by email. Furthermore, the Representative Council decided at their organisational meeting that the website is the official notice board of the Student Union (ISYY).

In accordance with section 13 of the Rules of the Student Union: 'The Representative Council shall constitute a quorum when at least half of the Representative Council members including the chairperson or either of the vice chairpersons are in attendance, and the meeting notice has been delivered in accordance with section 12 of these rules.'

The meeting notice was given on 22 March 2017, published on the Student Union (ISYY)'s website and sent to everyone using the email list.

Motion: The meeting is declared duly convened and quorate.

Decision:

Section 3 Appointing the minute reviewers and tellers

Matter: In accordance with section 20 of the Rules of the Student Union: '—Minutes shall be recorded and a list of decisions drafted in the Representative Council meetings. The minutes shall be approved and reviewed by two (2) minutes reviewers, who are Representative Council members.' In accordance with section 21 of the rules of the Student Union: '—The votes at a Representative Council meeting shall be counted by two (2) tellers, who have been appointed among the Representative Council members.'

Motion: Two minute reviewers and tellers are appointed.

Decision:

Section 4 Approving the agenda as the rules of procedure

Matter: In accordance with section 16 of the Rules of the Student Union: 'The chairperson of the Representative Council shall prepare the Representative Council meeting

agenda and may use secretary general's assistance in this task. Proposals presented by the chairperson of the Representative Council, the Executive Board, committees operating under the Representative Council, and items that have been entered to the agenda due to the provisions of subsection 2 of section 16, shall be considered at Representative Council meetings.

The Representative Council may take an item into consideration with a two-thirds (2/3) majority vote if the item was not included in the meeting notice and does not require a qualified majority.

Motion: The agenda is approved as the rules of procedure for the meeting.

Decision:

Section 5 Notices

1. SYL sponsor Maria Loima's speech

Motion: Enter into the minutes.

Decision:

Section 6 The Executive Board reports on its operations since the previous meeting

Matter: In accordance with section 31 of the Rules of the Student Union: 'Duties of the Executive Board shall be: 11) to report to the Representative Council on the Executive Board's operations between meetings and to give an annual report of the Student Union's operations;—'

Motion: The Executive Board's report is entered into the minutes.

Decision:

Section 7 Reports of the committees and changes in compositions

Matter: Hear the reports of the committees of their operations since the previous meeting and of their future prospects.

Motion: The reports of the committees are entered into the minutes. Committee representatives appointed by the Executive Board are noted.

Decision:

Section 8 Orientation debate on the guidelines of the OKKK project

Matter: Representative Council groups sent a letter to the Executive Board about the development of the project. The Executive Board has prepared a written response for the Representative Council groups. The Executive Board has discussed the matter with a consultant, Ilkka Kakko, who has also been asked to attend the Representative Council meeting 3/2017 to give an overview of the current status of the project and its future prospects.

Motion: The Executive Board moves that it shall have an orientation debate on the guidelines of the OKKK project.

Decision:

Section 9 Approving the annual report of the Student Union for the financial period 1 Jan–31 Dec 2016

Matter: The financial statement of the Student Union of the University of Eastern Finland for 2016 has been finalised. The annual report is included with the financial statement. In accordance with section 30 of the Rules of the Student Union, it is the duty of the Executive Board to: *‘—10)to prepare the budget, action plan, and financial statement for the Representative Council;—’*. In accordance with section 19 of the Rules: *‘—10) to confirm the annual report proposed by the Executive Board and to decide on what measures are required’*.

Motion: The Executive Board moves that the annual report for the financial period 1 Jan–31 Dec 2016 to be approved by the Representative Council. Financial statement is appendix 1 on the agenda.

Decision:

Section 10 Approving the financial statement of the Student Union for the financial period 1 Jan–31 Dec 2016

Matter: The financial statement of the Student Union of the University of Eastern Finland for 2016 has been finalised. In accordance with section 30 of the Rules of the Student Union, it is the duty of the Executive Board to: *‘—10)to prepare the budget, action plan, and financial statement for the Representative Council;—’*. In accordance with section 19 of the Rules: *“—10) to confirm the annual report proposed by the Executive Board and to decide on what measures are required”*.

Motion: The Executive Board moves that the annual report for the financial period 1 Jan–31 Dec 2016 to be approved by the Representative Council. Financial statement is appendix 1 on the agenda.

Decision:

Section 11 Granting auditors discharge from statement and liability

Matter: In accordance with section 19 of the Rules of the Student Union, it is the duty of the Representative Council to: '—9) to decide on the confirmation of the financial statement of the Student Union and the discharge from liability to accountable parties—'. Provided that the Representative Council approves the financial statement of section 9, the financial statement can be declared scrutinised and approved. Auditors' statement is appendix 2 on the agenda.

Motion: Decide on granting auditors discharge from statement and liability for the period Jan 1–Dec 31 2016.

Decision:

Section 12 Appointing an auditor

Matter: In accordance with section 54 of the Rules of the Student Union: 'The Representative Council shall appoint two (2) auditors, and their personal deputy auditors, or an audit firm to report on accounting and administration during the accounting period.' KPMG Oy Ab has been Student Union's audit firm for several years and the partnership has been successful.

Motion: The Executive Board moves that the audit firm KPMG Oy Ab/Jere Niskanen shall be appointed as Student Union's auditor for the 2017 accounting period.

Decision:

Section 13 Orientation debate on appointing student representatives

Matter: The term of office of student representatives (HallOpEd) is nearing its end and the recruitment of new "hallopedes" for the coming term will be a timely issue in autumn. Therefore, the Representative Council should discuss the matter and decide on the Halloped recruitment process and principles. There is a memorandum (Appendix 3) regarding the recruitment process of student representatives.

Motion: The Executive Board moves that the Representative Council shall have an orientation debate on the recruitment process of student representatives.

The Executive Board moves that:

1. applications shall be processed anonymously.
2. Representative Council member _____ shall be appointed to the Executive Board's work group.
3. the Executive Board shall prepare the selection of faculty councils and the student representatives of the collegiate body based on the work group's proposal.
4. the Representative Council shall interview students who applied for the Executive Board of the Student Union and the Executive Board picks for the interviews.

5. the Representative Council decides on specific criteria to be considered regarding the call for applications.

Decision:

Section 14 Other business

Matter: In accordance with section 17 of the Rules of the Student Union: 'Representative Council members may present proposed resolutions in Representative Council meetings. If the Representative Council approves the proposed resolution, the Executive Board shall take action within its authority in response to the proposed resolution within 30 days. The Executive Board is obligated to inform the Representative Council of the actions that were taken in response to the proposed resolution.'

Motion: Handling other business.

Decision:

Section 15 Closing the meeting

Chairperson Mattila closed the meeting at

Pyry Mattila
Chairperson

Anna-Kristiina Mikkonen
Secretary