

Agenda

Representative Council Meeting 5/2019

Date: 20 September 2019, 6 pm

Place: Joensuu AU111, Kuopio SN200

Ordinary members of the Representative Council:

Al Lakki, Moe
Anttalainen, Tommi
Auvinen, Olli
Bovellan, Valtteri
Heikkilä, Karoliina
Hiltunen, Aleks
Häkkinen, Annika
Hämäläinen, Heidi
Kaipainen, Aku
Kinnunen, Pekko
Kitunen, Kari-Antti
Koskelo, Marko
Kotamäki, Kimmo
Kyyrönen, Paavo
Lavaste, Erik
Leino, Pinja
Manninen, Tommi
Munčytė, Lina
Mertakorpi, Emma
Moilanen, Olivia

Moisio, Vili
Mäkinen, Ronja
Nevalainen, Teemu
Nissén, Brenda
Nykänen, Jonni
Oravuo, Saara
Paalanen, Matti
Paaso, Mira
Peltola, Sara
Reijonen, Mari
Räisänen, Henna
Saarelainen, Hanna
Sikiö, Juuso
Sutinen, Iida-Lotta
Turunen, Heidi
Utriainen, Inkeri
Valtari, Annika
Vauhkonen, Veikko
Zacheus, Teemu

According to the Rules of Procedure of the Representative Council, section 2, subsection 1:
'A Representative Council member, who is unable to participate in a Representative Council meeting, shall invite a deputy member from the same electoral alliance where they have been elected into the Representative Council, to participate instead. Attendance of deputy members shall be stated at the beginning of each meeting.'

Welcome!

Jonni Nykänen
Chairperson of the Representative Council

Anna-Kristiina Mikkonen
Secretary of the Meeting

AGENDA

Item 1 **Opening the meeting**

Chairperson Nykänen opens the meeting at

Item 2 **Stating legality and quorum**

Matter: According to the Rules of the Student Union, section 11: *'The notice of Representative Council meeting shall be sent or delivered otherwise in writing or electronically at least seven (7) days before the meeting, for all ordinary members and for the numbers of deputy members, which the Representative Council has decided in its organizational meeting. In addition, on the official bulletin boards of the Student Union shall be informed about the meeting.'*

According to the Rules of the Student Union, section 12: *'The Representative Council shall have a quorum when half of the Representative Council members, including the Chairperson of the Representative Council or either of the Vice Chairpersons, are attending, and the notice of meeting has been delivered in accordance with subsection 2 of section 11 of these Rules.'*

The notice of the meeting was posted on 13 September 2019 on the Student Union's official bulletin board, and was sent to everyone via the email list.

Motion: The meeting is stated legally convened and having a quorum.

Decision:

Item 3 **Electing examiners of the minutes and tellers**

Matter: According to the Rules of the Student Union, section 19: *'Minutes shall be kept at the Representative Council meetings. The minutes shall be examined and accepted by two (2) examiners of the minutes who are elected by the meeting and who must be Representative Council members.'*

According to the Rules of the Student Union, section 20: *'Votes of the Representative Council meeting shall be counted by two (2) tellers who are elected amongst and by the Representative Council.'*

Motion: Two examiners of the minutes and two tellers are elected.

Decision:

Item 4 **Accepting the agenda as the rules of procedure**

Matter: According to the Rules of Student Union, section 15: *'The Chairperson of the Representative Council shall prepare the agenda of the Representative Council meeting and may use assistance of the Secretary General in this task. In the Representative Council meeting are being considered the motions of the Chairperson of the Representative Council, the Executive Board*

and Committees operating under the Representative Council, and matters which have been demanded to the agenda on the grounds of subsection 2 of section 15.

The Representative Council may take into consideration a matter not being included into the notice of meeting, by a two-thirds (2/3) majority vote, not however requiring a qualified majority.'

Motion: The agenda is accepted as the rules of procedure of the meeting.

Decision:

Item 5 Notices

1. Changes to Staff
2. The Representative Council elections

Motion: Recorded in the minutes.

Decision:

Item 6 The Executive Board's report on its operations during the time between meetings

Matter: According to the Rules of the Student Union, section 31, the Executive Board has a duty to: *'11) to give a report of its activity from the time between meetings of the Representative Council and annually a report concerning the activity of the Student Union, for the Representative Council'.*

Motion: The Executive Board's report on its operations is recorded in the minutes.

Decision:

Item 7 Changes in the composition of the Representative Council

Matter: Representative Council members Mira Paaso and Elina Kilponen have requested to resign from the Representative Council. As the University's registration period for the academic year is ongoing at the time this agenda is sent, the Representative Council members' eligibility to run in the elections will be checked before the meeting.

Motion: Mira Paaso and Elina Kilponen are no longer Representative Council members, recorded in the minutes.

Decision:

Item 8 News from the Committees

Matter: The Representative Council hears news from the Committees from the time between meetings.

Motion: News from the Committees are recorded in the minutes.

Decision:

Item 9 Supplementing the Rules Committee

Matter: Member of the Rules Committee Mira Paaso has requested to resign from the Representative Council due to graduating, thus she is no longer eligible as Chairperson of the Rules Committee.

According to the Rules of the Student Union, section 24, subsection 1:

'The Representative Council shall elect the Rules Committee amongst its members. Into the Rules Committee shall be elected representatives from as many Representative Council groups as possible. Into the Committee shall be elected at least six (6) and at the most eight (8) members and if necessary, at the most four (4) deputy members in order. The Representative Council shall elect the Chairperson and the Vice Chairperson amongst the members of the Committee. The Rules Committee may invite experts to be heard.'

Motion: The Executive Board proposes that the Representative Council states that Mira Paaso is no longer a Representative Council member and thus ineligible as a member of the Rules of Committee. The Executive Board proposes that the Representative Council elects a new member to the Rules Committee.

Decision:

Item 10 Correcting reference and grammatical errors in ISYY's Rules (APPENDIX 1)

Matter: The Executive Board charged the Rules Committee to prepare rule amendments to correct the numerous reference and grammatical errors in the Rules of the Student Union.

According to the Rules of the Student Union, section 24, subsection 4, paragraph 1: *'Duties of the Rules Committee are: to prepare the rule amendments of the Student Union, from a motion of the Executive Board or the Representative Council'*

According to the Rules of the Student Union, section 18, paragraph 19: *'Duties of the Representative Council are: to decide in two consecutive meetings, by a two-thirds (2/3) majority, about the changing these Rules, which will be confirmed by the Rector of the University of Eastern Finland.'*

The Executive Board heard the case in its meeting 13/2019 on 13 March 2019. The Executive Board decided to reconsider the case and examine the rules amendments as a whole. The Executive Board heard the case again in its meeting 17/2019 on 4 April 2019.

The matter was on the agenda of the Representative Council meeting 3/2019, but was not heard because the meeting lost quorum before the item. The Representative Council heard the case in its meeting of 4/2019, and approved the rules amendments for the first time.

Motion: The Executive Board proposes to the Representative Council that the Rules of the Student Union are changed to correct reference and grammatical errors, in accordance with **appendix 1** approved by the Representative Council in the first hearing on 22 May 2019. This is the second hearing of the case of reference and grammatical errors in the rules.

Decision:

Item 11 Amendments to ISYY's Rules, rules concerning the financial statement (APPENDIX 2)

Matter: The Executive Board charged the Rules Committee to prepare amendments to the rules concerning the financial statement. ISYY's Accountant prepared the rule amendments in cooperation with the auditor.

According to the Rules of the Student Union, section 24, subsection 4, paragraph 1: *'Duties of the Rules Committee are: to prepare the rule amendments of the Student Union, from a motion of the Executive Board or the Representative Council'*

According to the Rules of the Student Union, section 18, paragraph 19: *'Duties of the Representative Council are: to decide in two consecutive meetings, by a two-thirds (2/3) majority, about the changing these Rules, which will be confirmed by the Rector of the University of Eastern Finland.'*

The Executive Board heard the case in its meeting 13/2019 on 13 March 2019. The Executive Board decided to reconsider the case and examine the rules amendments as a whole. The Executive Board heard the case again in its meeting 17/2019 on 4 April 2019.

The matter was on the agenda of the Representative Council meeting 3/2019, but was not heard because the meeting lost quorum before the item. The Representative Council heard the case in its meeting of 4/2019, and approved the rules amendments for the first time.

Motion: The Executive Board proposes to the Representative Council that the paragraphs concerning ISYY's financial statement are changed in accordance with the Rules Committee's proposal (**appendix 2**). Second hearing.

Decision:

Item 12 Amendments to ISYY's Rules, rules concerning petitions (APPENDIX 3)

Matter: The paragraphs concerning petitions in ISYY's Rules do not comply with current legislation. The Executive Board charged the Rules Committee to prepare rules amendments to comply with the current Universities Act.

According to the Rules of the Student Union, section 24, subsection 4, paragraph 1: *'Duties of the Rules Committee are: to prepare the rule amendments of the Student Union, from a motion of the Executive Board or the Representative Council'*

According to the Rules of the Student Union, section 18, paragraph 19: *'Duties of the Representative Council are: to decide in two consecutive meetings, by a two-thirds (2/3) majority, about the changing these Rules, which will be confirmed by the Rector of the University of Eastern Finland.'*

The Executive Board heard the case in its meeting 13/2019 on 13 March 2019. The Executive Board decided to reconsider the case and examine the rules amendments as a whole. The Executive Board heard the case again in its meeting 17/2019 on 4 April 2019.

The matter was on the agenda of the Representative Council meeting 3/2019, but was not heard because the meeting lost quorum before the item. The Representative Council heard the case in its meeting of 4/2019, and approved the rules amendments for the first time.

Motion: The Executive Board proposes to the Representative Council that paragraphs concerning petitions are changed, in accordance with the Rules Committee's proposal (**appendix 3**).

Decision:

Item 13 Rules amendment proposal concerning Rules of Procedure (APPENDIX 4)

Matter: The Executive Board charged the Rules Committee to go through all the Student Union's Rules of Procedure, and prepare a proposal to update the Rules of Procedure. Additionally, the Executive Board charged the Rules Committee to prepare rules amendments, insofar as required to update the Rules of Procedure.

According to the Rules of the Student Union, section 24, subsection 4, paragraph 1: *'Duties of the Rules Committee are: to prepare the rule amendments of the Student Union, from a motion of the Executive Board or the Representative Council'*

According to the Rules of the Student Union, section 18, paragraph 19: *'Duties of the Representative Council are: to decide in two consecutive meetings, by a two-thirds (2/3) majority, about the changing these Rules, which will be confirmed by the Rector of the University of Eastern Finland.'*

The Rules of the Student Union, section 15, subsection 4:

'The Executive Board shall have an opportunity to make a divergent motion to a ground motion made by another organ.'

The Executive Board heard the case in its meeting 17/2019 on 4 April 2019.

The matter was on the agenda of the Representative Council meeting 3/2019, but was not heard because the meeting lost quorum before the item. The Representative Council heard the case in its meeting of 4/2019, and approved the rules amendments for the first time.

Motion: The Executive Board proposes that the Representative Council approves the rules amendments concerning Rules of Procedure, in accordance with the Rules Committee's proposal (**appendix 4**). Second hearing.

Decision:

Item 14 Setting the Student Union's Rules of Procedure (APPENDIX 5)

Matter: The Executive Board charged the Rules Committee to go through all the Student Union's Rules of Procedure, and prepare a proposal to update the Rules of Procedure. Additionally, the Executive Board requested the Rules Committee to consider combining some Rules of Procedure.

According to the Rules of the Student Union, section 24, subsection 4, paragraph 1: *'Duties of the Rules Committee are: to prepare the rule amendments of the Student Union, from a motion of the Executive Board or the Representative Council'*

According to the Rules of the Student Union, section 18, subsection 1, paragraph 25:

'Duties of the Representative Council are: to accept, by a two-thirds (2/3) majority, the Rules of Procedure, Financial Regulations, Symbol Regulations and other rules of the Student Union apart from the rules of clubs and working groups established by the Executive Board;'

The Rules of the Student Union, section 15, subsection 4:

'The Executive Board shall have an opportunity to make a divergent motion to a ground motion made by another organ.'

The matter was on the agenda of the Representative Council meeting 3/2019, but was not heard because the meeting lost quorum before the item.

Motion: The Executive Board proposes that the Representative Council approves the changes to the Rules of Procedure, in accordance with the Rules Committee's proposal (appendix 5).

Decision:

Item 15 Resignation of the Secretary General

Matter: Anna-Kristiina Mikkonen, the ISYY Secretary General, has resigned on 20 September 2019.

According to the Rules of Student Union, section 46: *'The Student Union must have a Secretary General. – If the Secretary General is permanently disqualified or unable to perform their duties, the Executive Board shall begin immediately preparations to the fill the position of the Secretary General.'*

According to the Rules of the Student Union, section 18, the Representative Council's duty is: *'5) to elect and relieve of their duties the Secretary General of the Student Union.'*

Motion: The Executive Board proposes that the Representative council states that the Secretary General has resigned, and relieves ISYY's Secretary General Anna-Kristiina Mikkonen from the position of Secretary General.

Decision:

Item 16 Schedule and process of recruiting a Secretary General

Matter: Anna-Kristiina Mikkonen has resigned from the position of Secretary General. The Executive Board has deliberated the case, and proposes the following recruitment process to the Representative Council:

- The application period ends on noon 22 September. Afterwards the application are opened for review by the Executive Board. The Executive Board reviews the applications.
- The Executive Board meeting on 24 September, the interviewees are selected, the interviewees are informed no later than 25 September.
Based on their applications, 3-5 best candidates are selected to be interviewed by the Representative Council.
- The candidates are interviewed in the Representative Council meeting on 28 September, and a decision on recruiting a Secretary General is made.

Motion: The process of recruiting a Secretary General is set.

The Executive Board proposes that the Representative Council selects the Executive Board to select, based on their applications, 3-5 best candidates for the position of Secretary General to be interviewed. The interviews are conducted on 28 September in the Representative Council meeting in Kuopio, and a decision on recruiting a Secretary General is made.

Decision:

Item 17 Updating the Finances Regulations

Matter: Starting in 2018, the Secretary General and the Accountant have prepared an updated Finances Regulations concurrently with rules amendments related to finances. After consulting the Working group of finances, the Executive Board proposes that the Representative Council approves the updated Finances Regulations concurrently with the rules amendments related to finances.

The current Finances Regulations:

https://www.isyy.fi/media/isyyn-materiaalipankki/saannot/03_talousohjesaannot_en.pdf

Motion: The Executive Board proposes that the Representative Council approves the updated Finances Regulations. **APPENDIX 6.**

Decision:

Item 18 Preliminary discussion on reforming the Working group of finances

Matter: According to the Rules of the Student Union, section 37: *'Working group of finances shall prepare specific questions of finances in the Student Union. The working group of finances shall*

consist of the Chairperson of the Representative Council, the Chairpersons of the Executive Board and at the most, three members appointed by the Representative Council. Chairperson of the Executive Board shall operate as the Chairperson of the working group of finances and the Secretary General as its Secretary. Specific duties of the working group of finances are: 1) to prepare budget and financial statement proposals given for the Executive Board, together with the persons in charge of the Student Union's financial management; 2) to prepare amendments into the Finances Regulations of the Student Union; 3) to follow development of finances, accounting and budget, and observance of the Accounting Act, the Accounting Ordinance and the Auditing Act; 4) to give recommendations and proposals for the Executive Board of the Student Union, regarding financial activity; and 5) to decide on other financial matters the Executive Board has given to it.'

Motion: The Executive Board proposes that the Representative Council holds a preliminary discussion on reforming the Working group of finances and rules amendments concerning the reform, and charges the Executive Board to prepare the rules amendments.

Decision:

Item 19 Preliminary Discussion, rules amendments concerning the structure of the Executive Board and the Sections

Matter: ISYY is reforming its strategy for 2020, ISYY's tenth anniversary. During the strategy process, discussions have been held on the roles and duties of the Executive Board, the Sections, and the Campus Boards.

Motion: The Executive Board proposes that the Representative Council holds a preliminary discussion on the structure of the Executive Board, the Sections, and the Campus Boards. The Executive Board proposes that the Representative Council obliges the Executive Board to prepare updated proposals on rules concerning the structure of the Executive Board, the Sections, and the Campus Boards.

Decision:

Item 20 Other matters

Matter: According to the Rules of the Student Union, section 16: *'Representative Council members may present proposed resolutions in Representative Council meetings. If the Representative Council approves the proposed resolution, the Executive Board shall take action within its authority in response to the proposed resolution within 30 days. The Executive Board is obliged to inform the Representative Council of the actions that were taken in response to the proposed resolution within a reasonable timeframe.'*

Motion: Other matters are processed.

Decision:

Item 21 Closing the meeting

Chairperson Nykänen closed the meeting at

Jonni Nykänen
Chairperson

Anna-Kristiina Mikkonen
Secretary General