

## Agenda

### Representative Council Meeting 9/2019

**Date:** 13th of November, 2019 at 6pm.

**Place:** Kuopio SN200 ja Joensuu AU205

Ordinary members of the Representative Council:

Auvinen, Olli	Moilanen, Olivia
Bovellan, Valtteri	Moisio, Vili
Helminen, Laura	Mäkinen, Ronja
Hämäläinen, Heidi	Nevalainen, Teemu
Karjalainen, Laura-Kaisa	Nissén, Brenda
Karvinen, Henri	Nykänen, Jonni
Kinnunen, Pekko	Oravuo, Saara
Kitunen, Kari-Antti	Paalanen, Matti
Korpi, Esa	Peltokangas, Johanna
Koskelo, Marko	Peltola, Sara
Kotamäki, Kimmo	Reijonen, Mari
Kuusinen, Riina	Räisänen, Henna
Kyyrönen, Paavo	Saarelainen, Hanna
Kärkäs, Joakim	Siljander, Nelli
Lavaste, Erik	Summanen, Rosa
Leino, Pinja	Sutinen, Iida-Lotta
Vilja Männistö	Turunen, Heidi
Manninen, Tommi	Ylikoski, Roosa
Mertakorpi, Emma	Zacheus, Teemu
Mertano, Pinja	

In accordance with subsection 1 of section 2 of the Rules of Procedure of the Representative Council:  
*'A Representative Council member, who is unable to participate in a Representative Council meeting, shall invite a deputy member from the same electoral alliance where they have been elected into the Representative Council, to participate instead. Attendance of deputy members shall be stated at the beginning of each meeting.'*

Welcome!

**Jonni Nykänen**  
Chairperson of the Representative Council

**Sanna Heinonen**  
Secretary General

## AGENDA

### 1. § Item 1 Opening the meeting

Chairperson Nykänen opens the meeting at

### 2. § Item 2 Stating legality and quorum

Matter: In accordance with section 11 of the Rules of the Student Union: *'The notice of Representative Council meeting shall be sent or delivered otherwise in writing or electronically at least seven (7) days before the meeting, for all ordinary members and for the number of deputy members, which the Representative Council has decided in its organisational meeting. In addition, on the official bulletin boards of the Student Union shall be informed about the meeting.'*

In accordance with section 12 of the Rules of the Student Union: *'The Representative Council shall have a quorum when half of the Representative Council members, including the Chairperson of the Representative Council or either of the Vice Chairpersons, are attending, and the notice of meeting has been delivered in accordance with subsection 2 of section 11 of these Rules.'*

The notice of the meeting was given on the 6th of November, 2019 via the official bulletin board of the Student Union and it was sent to everyone via the email list.

Motion: The meeting is stated legally convened and to have a quorum.

Decision:

### 3. § Item 3 Electing examiners of the minutes and tellers

Matter: In accordance with section 19 of the Rules of the Student Union: *'Minutes shall be kept at the Representative Council meetings. The minutes shall be examined and accepted by two (2) examiners of the minutes who are elected by the meeting and who must be Representative Council members.'*

In accordance with section 20 of the Rules of the Student Union: *'Votes of the Representative Council meeting shall be counted by two (2) tellers who are elected amongst and by the Representative Council.'*

Motion: Two examiners of the minutes and two tellers are elected.

Decision:

#### **4. § Item 4 Accepting the agenda as the rules of procedure**

Matter: In accordance with section 15 of the Rules of the Student Union: *'The Chairperson of the Representative Council shall prepare the agenda of the Representative Council meeting and may use assistance of the Secretary General in this task. The motions of the Chairperson of the Representative Council, the Executive Board and Committees operating under the Representative Council are being considered in the Representative Council meeting, in addition to matters which have been demanded on the agenda on the grounds of subsection 2 of section 15.*

*The Representative Council may take a matter that was not included in the notice of the meeting into consideration by a two-thirds (2/3) majority vote. However, this is not possible if the decision requires a qualified majority in order to be legitimate.'*

Motion: The agenda is accepted as the rules of procedure of the meeting.

Decision:

#### **5. § Item 5 Notices**

- 1.
- 2.

Motion: Entered in the minutes for information

Decision:

#### **6. § Item 6 Report of the Executive Board regarding its activities during the time between meetings**

Matter: *In accordance with section 31 of the Rules of the Student Union, duties of the Executive Board are: '11) to give a report regarding its activities during the time between meetings of the Representative Council, and annually a report regarding the activities of the Student Union, to the Representative Council'.*

Motion: The report of the Executive Board regarding its activities is entered in the minutes for information.

Decision:

## **7. § Item 7 Changes to the composition of the Representative Council**

Matter: Niklas Leinonen has been selected as an employee of ISYY. Therefore, Leinonen is disqualified to act in the Representative Council (ISYY rules: Section 7, Subsection 4). Deputy member Vilja Männistö replaces Leinonen in the Representative Council.

Motion: It is stated that Niklas Leinonen no longer is a member of the Representative Council and that the new member of the Representative Council is Vilja Männistö.

Decision:

## **8. § Item 8 News of the Committees**

Matter: News of the Committees from the time between meetings are heard.

Motion: The news of the Committees are entered in the minutes for information.

Decision:

## **9. § Item 9 Amendment of rules**

Matter: The Representative Council had a preliminary discussion about revising the Finances Regulations and the structure of the Executive Board, the sections and the Campus Boards at their meeting 5/2019.

Additionally, the Representative Council decided to authorise the Executive Board to draft the amendment of rules on the basis of the preliminary discussion.

In accordance with subsection 1 of section 24 of the Rules of the Student Union it is the duty of the Student Union Rules Committee *'to prepare the rule amendments of the Student Union, from a motion of the Executive Board or the Representative Council'*.

In accordance with section 31 of the Rules of the Student Union, the amendment of rules does not fall within the authority of the Executive Board, and it is not the duty of the Executive Board even on the basis of their general authority to render decisions, since the task has been specifically assigned to the Rules Committee.

The Chairperson of the Executive Board has announced that they will deliver the drafts of the amendments to the Rules Committee as soon as possible. The Rules Committee will discuss the proposed amendment of rules at their meeting on the 12th of November, and the Executive Board will discuss the proposal of the Rules Committee at their meeting on the 13th of November. The Executive Board will present the proposed amendment of rules to the Representative Council as soon as possible.

Motion: The proposed amendments are discussed and the amendment of rules proposed by the Rules Committee are approved.

Decision:

#### **10. § Item 10 The Student Union (ISYY) membership fee for the academic year 2020-2021.**

**Matter:** The sum of money that shall be the Student Union (ISYY) membership fee for the academic year 2020-2021 is to be confirmed before the budget can be accepted.

In accordance with section 48 of the Rules of the Student Union: 'The Representative Council shall decide on the membership fees by a simple majority, before accepting the budget of the next accounting period.' *The Rector of the University of Eastern Finland shall confirm the membership fee. The Representative Council shall decide on changing the membership fee for the coming academic year, by a two-thirds (2/3) majority vote. In case the majority vote is not achieved, old membership fee shall stay in force. The Executive Board shall decide on the collection method and time of the membership fee.'*

During the academic year 2019-2020 the membership fee has been 126e. If paid per semester, the membership fee for Bachelor and Master's degree students has been 62.50e for the autumn semester and 63.50e for the spring semester. The membership fee for postgraduate students has been 56e/academic year or 30.50e/semester (either autumn semester or spring semester).

**Motion:** The Executive Board unanimously proposes to the Representative Council that the ISYY membership fee for the academic year 2020-2021 is to be 100 euros (divided into ISYY's share of 71.5e and FSHS's share of 28.5e).

If paid per semester, the membership fee for Bachelor and Master's degree students is to be 64e for the autumn semester (divided into ISYY's share of 35.5e and FSHS's share of 28.5e) and 36e for the spring semester.

The membership fee for postgraduate students for the academic year 2020-2021 is to be 56e/academic year or 28e/semester (either autumn semester or spring semester).

**Decision:**

#### **11. § Item 11 Preliminary Discussion, Budget for ISYY for 2020**

**Matter:** The Representative Council is to approve the Budget for ISYY for 2020 at their next meeting. It is important to have a preliminary discussion about the Budget after the decision has been made regarding the membership fee. This will assist the Budget drafting process.

**Motion:** The Representative Council has a preliminary discussion regarding the Budget of ISYY for 2020.

**Decision:**

## **12. § Item 12 Electing student representatives to the Faculty Council of the Faculty of Social Sciences and Business Studies**

**Matter:** In accordance with the Universities Act (558/2009) it is the special duty of the Student Union to nominate student representatives to the administrative bodies of the University referred to in Chapter 3. At the University of Eastern Finland these include the UEF Board, the University Collegiate Body and the Faculty Councils.

The mandate of the new student representatives at the Faculty Council of the Faculty of Social Sciences and Business Studies begins on the 1st of January, 2020 and ends on the 31st of December, 2021. In accordance with section 18 of the Rules of the Student Union it is the duty of the Representative Council *'to elect the student representatives into the University Collegiate Body, the UEF Board and Faculty Councils in the beginning of their terms of office, from a proposal of the Executive Board of the Student Union'*. ISYY must appoint four (4) student representatives and four (4) deputy members, one for each student representative, to the Faculty Council of the Faculty of Social Sciences and Business Studies.

The nomination of student representatives to the Faculty Council of the Faculty of Social Sciences and Business Studies means that ISYY is exercising public authority as referred to in section 56 of the Rules of the Student Union. In accordance with section 58 of the Rules of the Student Union, when student representatives are being elected into the different decision-making bodies mentioned in section 3 of the Universities Act, specific application, presentation and election procedures shall be used.

The Executive Board of ISYY has delegated the Secretary General's presentation responsibility in relation to the election of student representatives in administration to Academic and Social Affairs Specialist, Mikko Aaltonen, at their meeting 23/2019, in a manner that is in accordance with section 46 of the Rules of the Student Union.

The Academic and Social Affairs Specialist, Mikko Aaltonen, declared an open call for applications for student representatives for the Faculty Council of the Faculty of Social Sciences and Business Studies on the 9th of September, 2019. The application period ended on the 24th of September at 12noon. Seven (7) people submitted their applications within the application period. At their meeting meeting 44/2019, ISYY Executive Board decided to extend the application period by seven (7) days, in a manner that is in accordance with section 58a of the Rules of the Student Union (ISYY). Two (2) people submitted their applications to the Faculty Council of the Faculty of Social Sciences and Business Studies within the extended application period.

The names of the people who submitted their application to the Faculty Council of the Faculty of Social Sciences and Business Studies either within the application period or the extended application period can be found below:

Ari Tervashonka  
Beata Rantanen  
Lassi Oikkonen  
Roosa Hänninen  
Noora Ahonen  
Wilma Poutanen  
Maria Pulkka  
Susanna Remes  
Ha Nguyen

ISYY Executive Board had a discussion about the election of student representatives at their meeting 48/2019 and, on the basis of the proposal, decided to propose to the Representative Council that the following people are to be elected to the Faculty Council of the Faculty of Social Sciences and Business Studies for the 2020-2021 term (deputy members for each student representative in parentheses)

Ari Tervashonka (Noora Ahonen)  
Lassi Oikkonen (Ha Ngyuen)  
Maria Pulkka (Susanna Remes)  
Roosa Hänninen (Wilma Poutanen)

Applications on request from the person presenting the proposal.

As a member of the Executive Board, Susanna Remes has not participated in decision-making that concerns their own interest, in accordance with sections 27 and 28 of the Administrative Procedure Act (434/2003).

**Motion:** The following people are elected as student representatives to the Faculty Council of the Faculty of Social Sciences and Business Studies for the 2020-2021 term (deputy members for each student representative in parentheses)

Ari Tervashonka (Noora Ahonen)  
Lassi Oikkonen (Ha Ngyuen)  
Maria Pulkka (Susanna Remes)  
Roosa Hänninen (Wilma Poutanen)

**Decision:**

### **13. § Item 13 Electing student representatives to the Faculty Council of the Philosophical Faculty**

**Matter:** In accordance with the Universities Act (558/2009) it is the special duty of the Student Union to nominate student representatives to the administrative bodies of the university referred to in Chapter 3. At the University of Eastern Finland these include the UEF Board, the University Collegiate Body and the Faculty Councils.

The mandate of the new student representatives at the Faculty Council of the Philosophical Faculty begins on the 1st of January, 2020 and ends on the 31st of December, 2021. In accordance with section 18 of the Rules of the Student Union it is the duty of the Representative Council *'to elect the student representatives into the University Collegiate Body, the UEF Board and Faculty Councils in the beginning of their terms of office, from a proposal of the Executive Board of the Student Union'*. ISYY must appoint four (5) student representatives and five (5) deputy members, one for each student representative, to the Faculty Council of the Philosophical Faculty.

The nomination of student representatives to the Faculty Council of the Philosophical Faculty means that ISYY is exercising public authority as referred to in section 56 of the Rules of the Student Union. In accordance with section 58 of the Rules of the Student Union, when student representatives are being elected into the different decision-making bodies mentioned in section 3 of the Universities Act, specific application, presentation and election procedures shall be used.

The Executive Board of ISYY has delegated the Secretary General's presentation responsibility in relation to the election of student representatives in administration to Academic and Social Affairs Specialist, Mikko Aaltonen, at their meeting 23/2019, in a manner that is in accordance with section 46 of the Rules of the Student Union.

The Academic and Social Affairs Specialist, Mikko Aaltonen, declared an open call for applications for student representatives for the Faculty Council of the Philosophical Faculty on the 9th of September, 2019. The application period ended on the 24th of September at 12noon. Eight (8) people submitted their applications within the application period. At their meeting meeting 44/2019, ISYY Executive Board decided to extend the application period by seven (7) days, in a manner that is in accordance with section 58a of the Rules of the Student Union (ISYY). No applications were submitted to the Faculty Council of the Philosophical Faculty within the extended application period.

The names of the people who submitted their application to the Faculty Council of the Philosophical Faculty within the application period can be found below:

Marko Koskelo

Eveliina Scharin

Salla Natunen

Saara Tenhovuori

Rosa Summanen

Kirsi Linna

Tanja Rissanen

Hanna Tammisto



Saara Tenhovuori later announced that they are withdrawing their application to the Faculty Council of the Philosophical Faculty.

ISYY Executive Board had a discussion about the election of student representatives at their meeting 48/2019 and, on the basis of the proposal, decided to propose to the Representative Council that the following people are to be elected to the Faculty Council of the Philosophical Faculty for the 2020-2021 term (deputy members for each student representative in parentheses):

Salla Natunen

Marko Koskelo

Eveliina Scharin (Kirsi Linna)

Rosa Summanen (Tanja Rissanen)

Hanna Tammisto

Additionally, the Executive Board proposes to the Representative Council that it would authorise the Executive Board to fill the remaining student representative seats at the Faculty Council.

In accordance with subsection 3 of the section 58 of the Student Union Rules, Saara Tenhovuori has not participated in the decision-making process.

Since the members of the Representative Council Rosa Summanen and Marko Koskelo have submitted their applications to the membership of the Faculty Council of the Philosophical Faculty, in accordance with the sections 27 and 28 of the Administrative Procedure Act (434/2003), they are disqualified to participate in decision-making that concerns their own interest.

Motion: The following people are elected as student representatives to the Faculty Council of the Philosophical Faculty for the 2020-2021 term:

Salla Natunen

Marko Koskelo

Eveliina Scharin (Kirsi Linna)

Rosa Summanen (Tanja Rissanen)

Hanna Tammisto

Additionally, the Executive Board are authorised to fill the remaining student representative seats at the Faculty Council.

Decision:

#### **14. § Item 14 Electing student representatives to the Faculty Council of the Faculty of Health Sciences**

Matter: In accordance with the Universities Act (558/2009) it is the special duty of the Student Union to nominate student representatives to the administrative bodies of the university referred to in Chapter 3. At the University of Eastern Finland these include the UEF Board, the University Collegiate Body and the Faculty Councils.

The mandate of the new student representatives at the Faculty Council of the Faculty of Health Sciences begins on the 1st of January, 2020 and ends on the 31st of December, 2021. In accordance with section 18 of the Rules of the Student Union it is the duty of the Representative Council *'to elect the student representatives into the University Collegiate Body, the UEF Board and Faculty Councils in the beginning of their terms of office, from a proposal of the Executive Board of the Student Union'*. ISYY must appoint four (4) student representatives and five (4) deputy members, one for each student representative, to the Faculty Council of the Faculty of Health Sciences.

The nomination of student representatives to the Faculty Council of the Faculty of Health Sciences means that ISYY is exercising public authority as referred to in section 56 of the Rules of the Student Union. In accordance with section 58 of the Rules of the Student Union, when student representatives are being elected into the different decision-making bodies mentioned in section 3 of the Universities Act, specific application, presentation and election procedures shall be used.

The Executive Board of ISYY has delegated the Secretary General's presentation responsibility in relation to the election of student representatives in administration to Academic and Social Affairs Specialist, Mikko Aaltonen, at their meeting 23/2019, in a manner that is in accordance with section 46 of the Rules of the Student Union.

The Academic and Social Affairs Specialist, Mikko Aaltonen, declared an open call for applications for student representatives for the Faculty Council of the Faculty of Health Sciences on the 9th of September, 2019. The application period ended on the 24th of September at 12noon. Three (3) people submitted their applications within the application period. At their meeting meeting 44/2019, ISYY Executive Board decided to extend the application period by seven (7) days, in a manner that is in accordance with section 58a of the Rules of the Student Union (ISYY). One (1) person submitted their application to the Faculty Council of the Faculty of Health Sciences within the extended application period.

The names of the people who submitted their application to the Faculty Council of the Faculty of Health Sciences either within the application period or the extended application period can be found below:

Juho Nikula

Heli Saari

Eemu-Samuli Väliäho

Aino Peltonen

ISYY Executive Board had a discussion about the election of student representatives at their meeting 48/2019 and, on the basis of the proposal, decided to propose to the Representative Council that the following people are to be elected to the Faculty Council of the Faculty of Health Sciences for the 2020-2021 term:

Juho Nikula

Heli Saari

Eemu-Samuli Väliäho

Aino Peltonen

Additionally, the Executive Board proposes to the Representative Council that it would authorise the Executive Board to fill the remaining student representative seats at the Faculty Council.

Applications on request from the person presenting the proposal.

In accordance with the sections 27 and 28 of the Administrative Procedure Act (434/2003), Aino Peltonen has not participated in decision-making that concerns their own interest.

Motion: The following people are elected as student representatives to the Faculty Council of the Faculty of Health Sciences for the 2020-2021 term:

Juho Nikula

Heli Saari

Eemu-Samuli Väliäho

Aino Peltonen

Additionally, the Executive Board are authorised to fill the remaining student representative seats at the Faculty Council.

#### **15. § Item 15 Electing student representatives to the Faculty Council of the Faculty of Science and Forestry**

**Matter:** In accordance with the Universities Act (558/2009) it is the special duty of the Student Union to nominate student representatives to the administrative bodies of the university referred to in Chapter 3. At the University of Eastern Finland these include the UEF Board, the University Collegiate Body and the Faculty Councils.

The mandate of the new student representatives at the Faculty Council of the Faculty of Science and Forestry begins on the 1st of January, 2020 and ends on the 31st of December, 2021. In accordance with section 18 of the Rules of the Student Union it is the duty of the Representative Council *'to elect the student representatives into the University Collegiate Body, the UEF Board and Faculty Councils in the beginning of their terms of office, from a proposal of the Executive Board of the Student Union'*. ISYY must appoint four (4) student representatives and four (4) deputy members, one for each student representative, to the Faculty Council of the Faculty of Science and Forestry.

The nomination of student representatives to the Faculty Council of the Faculty of Science and Forestry means that ISYY is exercising public authority as referred to in section 56 of the Rules of the Student Union. In accordance with section 58 of the Rules of the Student Union, when student representatives are being elected into the different decision-making bodies mentioned in section 3 of the Universities Act, specific application, presentation and election procedures shall be used.

The Executive Board of ISYY has delegated the Secretary General's presentation responsibility in relation to the election of student representatives in administration to Academic and Social Affairs Specialist, Mikko Aaltonen, at their meeting 23/2019, in a manner that is in accordance with section 46 of the Rules of the Student Union.

The Academic and Social Affairs Specialist, Mikko Aaltonen, declared an open call for applications for student representatives for the Faculty Council of the Faculty of Social Sciences and Business Studies on the 9th of September, 2019. The application period ended on the 24th of September at 12noon. Four (4) people submitted their applications within the application period. At their meeting meeting 44/2019, ISYY Executive Board decided to extend the application period by seven (7) days, in a manner that is in accordance with section 58a of the Rules of the Student Union (ISYY). No applications were submitted to the Faculty Council of the Faculty of Science and Forestry within the extended application period.

The names of the people who submitted their application to the Faculty Council of the Faculty of Science and Forestry either within the application period can be found below:

Umme Sara Santona

Mikko Nevalainen

Janette Hellberg

Jussi Nivala

ISYY Executive Board had a discussion about the election of student representatives at their meeting 48/2019 and, on the basis of the proposal, decided to propose to the Representative Council that the following people are to be elected to the Faculty Council of the Faculty of Science and Forestry for the 2020-2021 term:

Umme Sara Santona

Mikko Nevalainen

Janette Hellberg

Jussi Nivala

Additionally, the Executive Board proposes to the Representative Council that it would authorise the Executive Board to fill the remaining student representative seats at the Faculty Council.

Applications on request from the person presenting the proposal.

**Motion:** The following people are elected as student representatives to the Faculty Council of the Faculty of Science and Forestry for the 2020-2021 term:

Umme Sara Santona

Mikko Nevalainen

Janette Hellberg

Jussi Nivala

Additionally, the Executive Board are authorised to fill the remaining student representative seats at the Faculty Council.

**Decision:**

## 16. § Item 16 Any other business

Matter: In accordance with section 16 of the Rules of the Student Union: *'Representative Council members may present proposed resolutions in Representative Council meetings. If the Representative Council approves the proposed resolution, the Executive Board shall take action within its authority in response to the proposed resolution within 30 days. The Executive Board is obliged to inform the Representative Council of the actions that were taken in response to the proposed resolution within a reasonable timeframe.'*

### **General notice: Announcing the start of the grant application period for organisation grants for 2020**

The Executive Board of the Student Union of the University of Eastern Finland (ISYY) has decided to announce the start of the grant application period for organisation grants for 2020. The organisation grants are divided into general grants and project grants. The application period is from the 5th of November until the 20th of November, 2019.

Motion: Any other business is dealt with.

Decision:

## 17. § Item 17 Closing the meeting

Chairperson Nykänen closed the meeting at

Jonni Nykänen  
Chairperson

Sanna Heinonen  
Secretary General