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**The Student Union of the University of Eastern Finland
The Election Regulations for the Representative Council elections of the Student Union of the University of Eastern Finland**

Section 1 – Central Election Committee

The Representative Council Elections of the Student Union of the University of Eastern Finland (ISYY) shall be prepared and supervised by the Central Election Committee (KVL), which shall consist of at least six (6) and at the most eight (8) ordinary members and at the most four (4) deputy members in order. Majority of the members of KVL must be members of ISYY.

KVL shall have a quorum, when two-thirds (2/3) including the Chairperson or the Vice Chairperson are present.

The term of office of KVL shall end, when the Representative Council of ISYY elects a new KVL.

Only the members of KVL, Secretary General of ISYY or a staff member of ISYY appointed by them, and experts invited by KVL, shall participate in the meetings of KVL.

The Secretary General of ISYY or a staff member of ISYY shall operate as the Secretary for KVL and in case them being disposed, KVL shall elect the Secretary from amongst.

If necessary, KVL may invite a required number of Election Committee members to help in the counting of votes.

Section 2 – Election of the Central Election Committee

The Representative Council of ISYY shall elect the members of KVL in accordance with the Rules of the Student Union.

The Representative Council shall elect the Chairperson and the Vice Chairperson of the KVL from amongst the members of KVL.

Section 3 – Election Committee

KVL shall appoint an Election Committee for each polling station and electronic voting. A member of KVL may also be a member of an Election Committee. An Election Committee shall consist of the Chairperson, Vice Chairperson and at least three (3) members and if required, deputy members.

During the election procedure, the Chairperson or the Vice Chairperson and at least two (2) other members or deputy members shall be at the ordered polling station. A member of an Election Committee may vote at a polling station they are supervising, but they cannot operate as an attending member of the Election Committee at the same time.

An Election Committee shall take care of that there are enough of lists of candidates and ballot papers at the polling station. It shall be a duty of an Election Committee to supervise the voting privacy and the secrecy of the ballot, in accordance with section 15 of the Election Regulations, and to take care of that the ballot papers are not given for anyone else than the ones entitled to vote.

Section 4 – Election announcement

KVL shall give an election announcement of the elections on the official bulletin board of ISYY at least 40 days before the first advance election day. In addition, in other communication channels of ISYY shall be informed about the election announcement.

Section 5 – Nomination of candidates

KVL shall confirm the list templates for the candidate applications, applications for lists of candidates and electoral alliance applications before publishing the election announcement. Applications shall be available in paper at the offices of ISYY during their office hours and electronic in the website of ISYY. KVL shall instruct the staff of the offices before publishing the election announcement, so the staff may assist the candidates and the Spokespersons.

Charters of list of candidates and electoral alliances drawn up for the elections and the candidate applications of the candidates must be delivered into some of the ISYY's office, at the latest at 15.00 by twenty six (26) days before the first advance voting day. If the day is Saturday, Sunday or a religious holiday, the documents shall be delivered into an office mentioned in subsection 1 during the following weekday by 15.00.

Section 6 – Processing the applications

KVL shall have a meeting on the last submitting day of the list of candidates after 3pm. In the meeting, KVL shall process all arrived applications with their possible attachments.

Applications delivered by the due date, of which KVL has not given a note for the applicant, must be accepted. Notes made by KVL in its meeting shall be seen at the latest by 12.00 on the following day of the meeting, on the official bulletin board of ISYY, and they shall be reported for the candidate applicant or the Spokesperson of the list immediately by telephone or through email, in case there is candidate's agreement for email communicating. Applicant shall have the right to complement the possible lacks arose in the application or correct those parts of which KVL has given a note, at the latest by twenty two (22) days before the beginning of the advance voting.

In the same meeting shall be ordered the reciprocal order of the list of candidates by drawing lots, taking into account electoral alliances, within of which shall also been drawn lots. Lists of candidates being in a same electoral alliance shall be merged in a drawn order under a shared heading and separated from other lists thus it shall appear obviously which lists of candidates belong into which electoral alliance.

Accepted lists of candidates shall be numbered thus the first candidate of the list of candidates being first in the draw shall have number 2, the next candidate number 3 and so on, until everyone on the list has received a number. The first candidate of the list of candidates being second in the draw shall have the next free number coming in order, the next candidate the next number and so on, until each candidate of each list has received a number. Internal order of the candidates on a list shall be defined by the Spokesperson of the list.

Final combination of the lists of candidates with its numbers shall be published twenty (20) days before the elections of the official bulletin board of ISYY and in all different ways considered essential concerning informing. The list must also be seen in immediacy of the polling stations.

Section 7 – Disqualification

If an application is still erroneous or insufficient after a note of KVL or expiration of the correcting due date, the application shall be disqualified. In case a defect concerns eligibility or being a double candidate (in other words a candidate has made an application for more than one list of candidates) or if the agreement of a candidate is missing, the application shall be disqualified. In case an agreement is missing the signature of the Spokesperson or a candidate or another agreement accepted by the KVL, the application shall be disqualified.

Section 8 – Candidacy

A candidate may be running for the Representative Council on only a one list of candidates. The identity number or the student number and the whole name of the candidate and the list of candidates, the member of which the candidate is applying for, must appear in the candidate application.

From the candidate application must also appear that the candidate agrees on receiving the position of the Representative Council member and gives the right for the Student Union to use their contact details when informing on important matters concerning the Representative Council, and a guarantee that the candidate has not applied for a candidate of any other list of candidates.

The Spokesperson of the list, candidacy of which is being applied, must sign the candidate application. In case the signature of the Spokesperson or a candidate is missing, KVL may

verify the agreement of the Spokesperson or the candidate with another way it has approved.

Section 9 – Spokesperson

Each list must have a Spokesperson, who must sign the application of list of candidates. The Spokesperson must be eligible member of ISYY. Spokesperson shall be running for the Representative Council only on the same list, the Spokesperson of which they are.

Section 10 – Lists of candidates and electoral alliances

A list of candidates shall have at the most 58 candidates ($39 \times 1,5$; rounded down to the nearest integer).

Spokespersons of the lists of candidates forming an electoral alliance shall give a collective announcement in writing, in which shall be listed the lists of candidates merging into the electoral alliance and the name of the electoral alliance being formed.

A list of candidates may belong only into one electoral alliance. If a list of candidates has registered into more than one electoral alliance, the list shall be deemed not to belong into any electoral alliance.

An electoral alliance shall have at the most as many lists of candidates that the combined number of the electoral alliance's candidates will not exceed the maximum number of a single list of candidates, as being described in subsection 1.

Each list of candidates and electoral alliance shall have a proper and appropriate name differing from each other and a possible abbreviation being used from the name. In the name of an electoral alliance must appear a word 'vaaliliitto', electoral alliance.

Section 11 – Concord elections and complement elections

In case there are as many candidates as there are positions to be filled, elections are not being organized and all candidates running for the Representative Council shall be elected.

In case there are fewer candidates than there are positions to be filled, all candidates running for the Representative Council shall be elected. For electing members not being elected, KVL must organise complement elections, in which shall be positions to be filled the number of the whole Representative Council subtracted the number of the Representative Council members elected in the first elections. In the complement elections shall be obeyed, in so far as appropriate, decrees of these Elections Regulations.

The Representative Council shall have a quorum before performing the complement elections, in case the minimum threshold of quorum will be exceeded.

In the complement elections shall also be taken into account the change in the maximum number of the candidates of the lists of candidates and the electoral alliances, as being described in subsections 1 and 4 of section 10.

Section 12 – *Eligibility*

Those members of ISYY, who have registered as attending into the University of Eastern Finland at the latest twenty six (26) days before the beginning of the advance voting and are members of the Student Union, shall be eligible, with exceptions mentioned below.

Eligible to be members of the Representative Council are not:

- 1) members, who are not registered by the due date mentioned in subsection 1 of section 12 of the Election Regulations;
- 2) members of the Central Election Committee in elections they are preparing or supervising;
- 3) leading staff members of the companies, of which the Student Union is a major shareholder; and
- 4) the Secretary General of the Student Union and the Chief Editor of the Student Union's newspaper.

Persons being in employment relationship with the Student Union shall be disqualified to operate as members of the Representative Council during the term of their employment relationship, in case the weekly working time is more than five (5) hours.

In case a candidate not being eligible has been set as a candidate, the candidacy of the person in question shall be nullified.

Section 13 – *Registering of a voter and the right to vote*

All students registered as attending into the University of Eastern Finland, who are members of the Student Union, shall be eligible to vote in the Representative Council elections of ISYY. The right to vote shall be used only personally by an attending member. In the elections shall not be voted with a power of attorney or an extract. Everyone eligible to vote shall have only one vote in the elections.

Voter shall register as attending seven (7) days before the first advance voting day, in order to be registered into the electoral register.

KVL or an Election Committee shall take care of that a voter cannot vote before they have been verified eligible to vote. A voter shall be liable to verify their identity with an identity card having picture in it, granted by an authority, or with a student card, if requested. The right to vote shall be stated from the list of eligible voters confirmed by KVL, if required.

KVL must confirm the list of eligible voters before the first voting day, however at the earliest six (6) days before the first advance voting day.

Section 14 – Polling stations and conducting the elections

The elections shall be conducted thus the secrecy of the ballot remains and the information security actualises. The elections shall be conducted on the date being proposed by KVL and ordered by the Representative Council.

If required, KVL shall have a right to organise an advance voting during a date it provides, however at the earliest fourteen (14) days before the actual elections. Dates of submitting documents, the election announcement and other due dates provided in these Regulations shall be counted from the first advance voting day.

In case the elections are conducted in more than one place, KVL shall give more specific orders of how the elections are being conducted. The announcement shall be given at the latest, when the combination of the lists of candidates is being published.

Section 15 – Voting privacy and the secrecy of the ballot

Unquestioning voting privacy shall prevail at the polling stations. Members of an Election Committee shall take care that to the opinions of the voters are not being strived to influence or in its immediacy by the members of an Election Committee, candidates or anyone. Advertising